

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: New Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 09/30/2024

4. Applicant Identifier:

a. Federal Entity Identifier:

5. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

- a. Legal Name:** DUNKIRK HOUSING AUTHORITY
- b. Employer/Taxpayer Identification Number (EIN/TIN):** 16-0926507
- c. Unique Entity Identifier:** TK11XNGKJ356

d. Address

Street 1: 15 N MAIN ST APT 2G
Street 2:
City: DUNKIRK
County: Chautauqua
State: New York
Country: United States
Zip / Postal Code: 14048-1743

e. Organizational Unit (optional)

Department Name:
Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Ms.
First Name: Gina
Middle Name:
Last Name: Ward
Suffix:
Title: Associate Director
Organizational Affiliation: Southern Tier Environments for Living, Inc.
Telephone Number: (716) 664-5643
Extension:

Fax Number: (716) 484-3989
Email: wardg@stel.org

1C. SF-424 Application Details

9. Type of Applicant: La. Public Housing Authority

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program
CFDA Number: 14.267

12. Funding Opportunity Number: FR-6800-N-25
Title: Continuum of Care Homeless Assistance Competition

13. Competition Identification Number:
Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): New York
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: Shelter Plus Care Project Expansion

16. Congressional District(s):

16a. Applicant: NY-023

16b. Project: NY-023
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 09/01/2025

b. End Date: 08/31/2026

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? b. Program is subject to E.O. 12372 but has not been selected by the State for review.

If "YES", enter the date this application was made available to the State for review:

20. Is the Applicant delinquent on any Federal debt? No

If "YES," provide an explanation:

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

21. Authorized Representative

Prefix: Ms.

First Name: Elizabeth

Middle Name:

Last Name: Cardona

Suffix:

Title: EXECUTIVE DIRECTOR

Telephone Number: (716) 366-8740
(Format: 123-456-7890)

Fax Number: (716) 366-3272
(Format: 123-456-7890)

Email: dha@netsync.net

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/30/2024

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Number: 2501-0017 Expiration Date: 01/31/2026

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: DUNKIRK HOUSING AUTHORITY
Prefix: Ms.
First Name: Elizabeth
Middle Name:
Last Name: Cardona
Suffix:
Title: EXECUTIVE DIRECTOR
Organizational Affiliation: DUNKIRK HOUSING AUTHORITY
Telephone Number: (716) 366-8740
Extension:
Email: dha@netsync.net
City: DUNKIRK
County: Chautauqua
State: New York
Country: United States
Zip/Postal Code: 14048-1743

2. Employer ID Number (EIN): 16-0926507

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$109,750.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? **Yes**
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. **No**

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

X

Name / Title of Authorized Official: Elizabeth Cardona, EXECUTIVE DIRECTOR

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/30/2024

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: DUNKIRK HOUSING AUTHORITY

Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Ms.

First Name: Elizabeth

Middle Name

Last Name: Cardona

Suffix:

Title: EXECUTIVE DIRECTOR

Telephone Number: (716) 366-8740
(Format: 123-456-7890)

Fax Number: (716) 366-3272
(Format: 123-456-7890)

Email: dha@netsync.net

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/30/2024

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: DUNKIRK HOUSING AUTHORITY

Name / Title of Authorized Official: Elizabeth Cardona, EXECUTIVE DIRECTOR

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/30/2024

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352 Approved by OMB: 4040-0013 (exp. 02/28/2025)

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: DUNKIRK HOUSING AUTHORITY

Street 1: 15 N MAIN ST APT 2G

Street 2:

City: DUNKIRK

County: Chautauqua

State: New York

Country: United States

Zip / Postal Code: 14048-1743

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.

Authorized Representative

Prefix: Ms.

First Name: Elizabeth

Middle Name:

Last Name: Cardona

Suffix:

Title: EXECUTIVE DIRECTOR

Telephone Number: (716) 366-8740
(Format: 123-456-7890)

Fax Number: (716) 366-3272
(Format: 123-456-7890)

Email: dha@netsync.net

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 09/30/2024

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2025

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |

- | | |
|-----|--|
| 9. | Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327~333), regarding labor standards for federally-assisted construction subagreements. |
| 10. | Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more. |
| 11. | Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93~205). |
| 12. | Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system. |
| 13. | Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.). |
| 14. | Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance. |
| 15. | Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance. |
| 16. | Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures. |
| 17. | Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations." |
| 18. | Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program. |
| 19. | Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award. |

As the duly authorized representative of the applicant, I certify:

Authorized Representative for: DUNKIRK HOUSING AUTHORITY
Prefix: Ms.
First Name: Elizabeth

Middle Name:

Last Name: Cardona

Suffix:

Title: EXECUTIVE DIRECTOR

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 09/30/2024

1L. SF-424D

Are you requesting CoC Program funds for No
construction costs in this application?

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$109,750

Organization	Type	Sub-Award Amount
Southern Tier Environments for Living Inc	M. Nonprofit with 501C3 IRS Status	\$109,750

2A. Project Subrecipients Detail

a. Organization Name: Southern Tier Environments for Living Inc

b. Organization Type: M. Nonprofit with 501C3 IRS Status
If "Other" specify:

c. Employer or Tax Identification Number: 22-2360739

d. Unique Entity Identifier: TK11XNGKJ356

e. Physical Address

Street 1: 715 Central Avenue

Street 2:

City: Dunkirk

State: New York

Zip Code: 14048

f. Congressional District(s): NY-023
(for multiple selections hold CTRL key)

g. Is the subrecipient a Faith-Based Organization? No

h. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency? Yes

i. Expected Sub-Award Amount: \$109,750

j. Contact Person

Prefix: Ms.

First Name: Gina
Middle Name:
Last Name: Ward
Suffix:
Title: Associate Director
E-mail Address: wardg@stel.org
Confirm E-mail Address: wardg@stel.org
Phone Number: 716-664-5643
Extension:
Fax Number: 716-484-3989

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization’s (and subrecipient(s) if applicable) experience in effectively utilizing Federal funds and performing the activities proposed in the application.

(a) As the Recipient and Subrecipient for this proposed Expansion project, Dunkirk Housing Authority (DHA) and STEL have experience administering HUD funding through our Shelter Plus Care Project which is currently in operating year 20. Established in 1980, STEL is a 501(c)(3) corporation based in Dunkirk and is a private, residential mental health agency. Our agency operates on the principles of the Psychiatric Rehabilitation Model adopted from Boston University, which ensures that people experiencing mental health issues and homelessness have the skills they need to live, learn, and work. In addition to seeing to housing needs, STEL provides housing support services and works with area treatment agencies to enable the consumers to develop the skills necessary to transition to a more independent housing environment.

(b) Since 1980, STEL has opened and operated almost 500 beds throughout Allegany, Cattaraugus, Chautauqua, and Erie Counties. Our housing programs span from Community Residences to Affordable Housing to offer a continuum of housing choices for individuals and families experiencing mental health issues and homelessness. This Expansion project will add to our continuum of housing and is a natural fit for the population we are experienced at serving.

(c) Through experience with a variety of Federal, State, local and private funding sources. STEL has identified and secured matching funds. These matching funds have been both cash and in-kind services. Matching funds have come from utilizing state contract dollars as well as government and private agency's in-kind services. Partnerships developed through these in-kind services have benefited consumers in our programs so they can easily access needed mental health, chemical dependency, housing and overall health services.

(d) As the Recipient and Subrecipient, Dunkirk Housing Authority and STEL have experience managing basic organization operations including financial accounting systems.

2. Describe your organization’s (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

As the Subrecipient for this proposed Expansion project, STEL has vast experience leveraging Federal, State, local, and private sector funding. Currently STEL operates the follow: 162 state-funded Licensed Housing beds funded through the NYS Office of Mental Health; 205 federal and state-funded Supportive, Non-Licensed Housing beds through HUD, NYS Office of Mental Health, and NYS Office of Temporary & Disability Assistance; 24 state-funded Adult Home beds through NYS Department of Health; and over 100 Affordable Housing units by leveraging tax credits, New York State Housing Trust Fund, the Federal HOME program, Community Development Block Grant (CDBG), the Federal Home Loan Bank, and the Homeless Housing Assistance Corporation. For past and current STEL projects, we work closely with the Office of Mental Health, the Division of Housing and Community Renewal (DHCR), banks, construction companies, architects and investors. Through this experience, we are able to provide assistance to other community agencies through our Housing Development Services.

3. Describe your organization’s (and subrecipient(s) if applicable) financial management structure.

Dunkirk Housing Authority, as the Recipient for this Expansion project and as a Public Housing Authority, ensures HUD funds are accounted for and dispersed in accordance with the requirements of 2 CFR part 200. As the Subrecipient for this proposed Expansion project, STEL has an Accounting Department that consists of a Comptroller, Accounting Manager, an accountant and 2 accounting clerks. We are audited every year and the results of our operations are in accordance with accounting principles generally accepted in the United States of America.

**4. Are there any unresolved HUD monitoring or No
OIG audit findings for any HUD grants (including
ESG) under your organization?**

3A. Project Detail

- 1. CoC Number and Name: NY-514 - Jamestown, Dunkirk/Chautauqua County CoC
- 2. CoC Collaborative Applicant Name: Chautauqua Opportunities, Inc.
- 3. Project Name: Shelter Plus Care Project Expansion
- 4. Project Status: Standard
- 5. Component Type: PH
 - 5a. Select the type of PH project: PSH
- 6. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3? No
- 7. Is this new project application requesting to transition from eligible renewal project(s) that was awarded to the same recipient and fully eliminated through reallocation in this CoC Program Competition? (Attachment Requirement) No
- 8. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))? No
- 9. Will this project include replacement reserves in the Operating budget? No
- 10. Is this project applying for Rural costs on screen 6A? No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

Southern Tier Environments for Living, Inc.'s (STEL) HUD Shelter Plus Care Renewal permanent supportive housing program currently serves 15 scattered-site units for individuals and families experiencing homelessness and who have a history of serious mental illness. Many have histories that include substance use disorders, legal involvement, and frequent inpatient hospitalizations and emergency room visits.

The program assures that consumers' emergency needs are met (i.e. food, clothing, shelter, advocacy), and medication support, financial management, and transportation options are made readily available. The multiple challenges of these individuals are addressed through individualized support plans which help participants attain self-sufficiency. Plans may include support services to gain independence in areas such as shopping, attending treatment appointments, medication management, daily living skills, financial management, obtaining employment and accessing affordable transportation. Program staff coordinates community linkages to be utilized by the individuals to maintain overall physical and mental health stability, reduce substance abuse, increase self-sufficiency and maintain housing. Program staff provides immediate response to psychiatric and behavioral emergencies, assisting the consumers in securing the appropriate level of intervention.

Individuals and families experiencing homelessness are identified for housing supports using Chautauqua County's Coordinated Entry process (VI-SPDAT) which identifies those who have the highest risk and vulnerability. Referrals are received from community homeless service programs including: emergency shelters, emergency housing programs, various mental health service providers, inpatient psychiatric units and government and community service agencies. In addition, a "Single Point of Access" (SPOA), is utilized to link consumers with case management, housing and other critical supports. SPOA ensures that referred consumers are matched to the appropriate level of service based on need. STEL expects realized outcomes in skill development and greater self-sufficiency, as well as reduced hospitalizations and decreased episodes of homelessness. Long-term stabilization of independent housing is the program's priority outcome.

Through the use of CoC Bonus dollars, our Shelter Plus Care Expansion permanent supportive housing program will serve an additional 10 scattered-site units. These units will be added to our current 15 unit program for a total of 25 units throughout Chautauqua County. This Expansion Program will be a permanent supportive housing project where 100% of the beds are dedicated to serve individuals experiencing mental health issues and families in which one adult or child has a MH issue and are experiencing chronic homelessness. STEL will partner with Chautauqua Opportunities, Inc. who are committed to providing at least three Section 8 Housing Choice Vouchers to consumers within this program. These vouchers will allow consumers to obtain greater housing independence. STEL will also partner with UPMC Chautauqua who commit to providing individual, group and peer services for those consumers in our program who are eligible and interested in receiving outpatient chemical dependency services. These services will improve overall health for our consumers by using a team approach and evidence-based science to develop plans of care.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds	1			
Begin program participant enrollment	1			
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin	15			
Leased or rental assistance units or structure, and supportive services near 100% capacity	90			
Closing on purchase of land, structure(s), or execution of structure lease	0			
Start rehabilitation	0			
Complete rehabilitation	0			
Start new construction	0			
Complete new construction	0			

2a. If requesting capital costs (i.e., acquisition, rehabilitation, or new construction), describe the proposed development activities with responsibilities of the applicant, and subrecipients if included, to develop and maintain the property using CoC Program funds.

n/a

3. Check the appropriate box(s) if this project will have a specific subpopulation focus.

(Select ALL that apply)

N/A - Project Serves All Subpopulations	<input type="checkbox"/>	Survivors	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Use Disorders	<input type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input checked="" type="checkbox"/>
Families	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
		Chronic Homeless	<input type="checkbox"/>
		Other (Click 'Save' to update)	<input type="checkbox"/>

4. Will your project participate in the CoC's Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements? Yes

5. Housing First

5a. Will the project quickly move participants into permanent housing? Yes

5b. Will the project enroll program participants who have the following barriers? Select all that apply.

Having too little or little income	<input type="checkbox"/>
Active or history of substance use	<input checked="" type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input checked="" type="checkbox"/>
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

5c. Will the project prevent program participant termination for the following reasons? Select all that apply.

Failure to participate in supportive services	<input type="checkbox"/>
Failure to make progress on a service plan	<input checked="" type="checkbox"/>
Loss of income or failure to improve income	<input checked="" type="checkbox"/>
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	<input checked="" type="checkbox"/>
None of the above	<input type="checkbox"/>

5d. Will the project follow a "Housing First" approach? (Click 'Save' to update) No

6 Will program participants be required to live in a specific structure, unit, or locality at any time while in the program? No

7. Will more than 16 persons live in a single structure? No

100% Dedicated or DedicatedPLUS

A “100% Dedicated” project is a permanent supportive housing project that commits 100% of its beds to chronically homeless individuals and families.

A “DedicatedPLUS” project is a permanent supportive housing project where 100% of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at a minimum, meet ONE of the following criteria:

- (1) experiencing chronic homelessness as defined in 24 CFR 578.3;
- (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
- (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
- (4) residing in transitional housing funded by a joint TH and PH-RRH component project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project;
- (5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or
- (6) receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

A renewal project where 100 percent of the beds were dedicated to individuals and families experiencing chronic homelessness under the grant that is being renewed may either be reallocated as a DedicatedPLUS project or may continue as a renewal dedicating 100 percent of its beds to individuals and families experiencing chronic homelessness. If the project is reallocated as a DedicatedPLUS project, the project must adhere to all fair housing requirements at 24 CFR 578.93.

**8. Is this project 100% Dedicated or DedicatedPLUS
DedicatedPLUS?**

3C. Project Expansion Information

1. Is this a "Project Expansion" of an eligible renewal project? Yes

Enter the PIN (first 6 characters of the grant number) and Project Name for the CoC funded grant that is applying for renewal in FY 2024 upon which this project proposes to expand.

1a. Eligible Renewal Grant PIN: NY0710

1b. Eligible Renewal Grant Project Name: Shelter Plus Care Project

2. Will this expansion project increase the number of program participants? Yes

2a.	Currently Approved Renewal Numbers (from "Stand-alone Renewal" project application)	
	Number of persons (From renewal application Screen 5A)	25
	Number of units (From renewal application Screen 4B)	15
	Number of beds (From renewal application Screen 4B)	25
2b.	New Requested Numbers to Add (from this "Stand-alone New" project application)	
	Number of additional persons (From this new application Screen 5A)	13
	Number of additional units (From this new application Screen 4B)	10
	Number of additional beds (From this new application Screen 4B)	13

3. Will this expansion project provide additional supportive services to program participants? No

4. Will this expansion project bring existing facilities up to government health or safety standards? No

4A. Supportive Services for Participants

1. Describe how program participants will be assisted to obtain and remain in permanent housing.

Note: If applying for DV Bonus or DV Reallocation, you must describe how the project will include trauma-informed, victim-centered approaches in their strategies to assist participants to obtain or remain in permanent housing.

The Shelter Plus Care Project Expansion and renewal programs are permanent supportive housing beds. Upon admission, STEL works with consumers to identify the appropriate sized unit based on household size. Staff assists consumers to identify individual housing preferences which can include: type of housing (apartment, single family, duplex; location to meet requested school district and/or access to transportation, treatment providers, shopping, or family/support system; and additional preferences such as single story, yard, and laundry facilities among others. Once preferences are established, STEL will work with a consumer to identify, tour, and secure housing within the given FMR by providing a rental stipend, first month's rent, and ongoing rental assistance.

STEL has longstanding relationships with local landlords and community agencies which can provide emergency funding for housing issues. STEL works with consumers and landlords to establish open communication and provides support to consumer and landlords as needed. STEL's Resident Rent Arrears policy outlines steps staff can take to ensure consumers remain in safe housing. If a consumer is in arrears for their portion of rental payments, staff will take steps which include: applying for emergency funds through available resources such as DSS or other community agencies, work with consumers and landlords to set up a payment plan, encourage consumers to adhere to the payment plan. A security deposit in the amount not to exceed 2 months of rent can be made towards a unit. If property damage is noted due to a consumer's actions, STEL could use funds not to exceed one month's rent to pay for this damage at the time of participant's exit from housing.

Our consumers can face many challenges to securing and maintaining permanent housing. STEL provides ongoing housing casemanagement and individualized support services in areas such as medication management, daily living skills, and budgeting. Staff will also work with consumers to identify additional educational, employment and healthcare needs that can be met by community service providers and assist with referrals to these agencies. Long-term stabilization of independent housing is the program's priority outcome. All efforts are made to admit and maintain eligible individuals and families within this program until the time that they may wish to move on to another permanent housing option. Person-centered goals and support services provided through this program are intended to increase self-sufficiency, develop skills needed for independence, and access community resources.

2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible.

STEL immediately works with newly admitted individuals to identify and obtain all mainstream financial services to which they qualify, including: DSS housing and utility vouchers, Medicaid, food stamps, SSI/SSD, and Veterans benefits. STEL not only works with consumers to obtain these services but to also maintain them through review of ongoing requirements and assistance with recertifications and needed disability update reports.

STEL will partner with Chautauqua Opportunities, Inc. for mainstream housing services. This Moving On strategy will see COI commit to providing at least three Section 8 Housing Choice Vouchers to consumers within this program. These vouchers will allow consumers to obtain greater housing independence once they are ready to graduate from the Supported Housing Program.

STEL will also partner with UPMC Chautauqua who commit to providing individual, group and peer services for those consumers in our program who are eligible and interested in receiving outpatient chemical dependency services. These services will improve overall health for our consumers by providing substance use counseling, medications, and ongoing support. UPMC uses a team approach and evidence-based science to make plans of care.

STEL continually assesses participants for ongoing healthcare needs. STEL assists consumers with linkage to local community healthcare services such as mental health, overall healthcare/PCP, chemical dependency. Several agencies provide these services and staff review options to allow for consumer choice.

The Shelter Plus Care Project Expansion and renewal programs can assess and link consumers with our Subrecipient's Workforce Program which works with consumers to identify employment opportunities, work on skills needed for employment and provide ongoing employment support. STEL can also provide linkage to ACCES-VR for employment and educational services.

**3. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.
 Click 'Save' to update.**

Supportive Services	Provider	Frequency
Assessment of Service Needs	Subrecipient	Quarterly
Assistance with Moving Costs	Non-Partner	As needed
Case Management	Subrecipient	Monthly
Child Care	Non-Partner	As needed
Education Services	Non-Partner	As needed
Employment Assistance and Job Training	Non-Partner	As needed
Food	Non-Partner	As needed

Housing Search and Counseling Services
Legal Services
Life Skills Training
Mental Health Services
Outpatient Health Services
Outreach Services
Substance Abuse Treatment Services
Transportation
Utility Deposits

Subrecipient	As needed
Non-Partner	As needed
Subrecipient	Monthly
Non-Partner	As needed
Non-Partner	As needed
Subrecipient	As needed
Partner	As needed
Non-Partner	As needed
Subrecipient	As needed

Identify whether the project will include the following activities:

- 4. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? No
- 5. Annual follow-ups with program participants to ensure mainstream benefits are received and renewed? Yes
- 6. Will program participants have access to SSI/SSDI technical assistance provided by the project applicant, subrecipient, or partner agency? Yes
- 6a. Has the staff person providing the technical assistance completed SOAR training in the past 24 months. No

4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the  icon. To view or update a housing site already listed, select the  icon.

Total Units: 10

Total Beds: 13

Total Dedicated CH Beds: 13

Housing Type	Housing Type (JOINT)	Units	Beds	Dedicated CH Beds
Scattered-site apartments (...)	---	10	13	13

4B. Housing Type and Location Detail

1. **Housing Type:** Scattered-site apartments (including efficiencies)

2. **Indicate the maximum number of units and beds available for program participants at the selected housing site.**

a. **Units:** 10

b. **Beds:** 13

c. **How many beds in “2b. Beds” are dedicated to persons experiencing chronic homelessness?** 13

This includes both the “dedicated” and “prioritized” beds.

3. Address:

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project’s administration office. Projects serving survivors, including victims of domestic violence, dating violence, sexual assault, stalking, and human trafficking, may use a PO Box, organizational address, or other anonymous address as necessary to ensure the safety of participants.

Street 1: 15 North Main Street

Street 2:

City: Dunkirk

State: New York

ZIP Code: 14048

***4. Select the geographic area(s) associated with the address. For new projects, select the area(s) expected to be covered. (for multiple selections hold CTRL key)**

369013 Chautauqua County

5A. Project Participants - Households

Note: These fields should reflect full capacity on one night. For additional guidance, please refer to the Detailed Instructions.

Households Table

	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Number of Households	3	7	0	10
	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons over age 24	3	7		10
Persons ages 18-24		0		0
Accompanied Children under age 18	3		0	3
Unaccompanied Children under age 18			0	0
Total Persons	6	7	0	13

Click Save to automatically calculate totals

5B. Project Participants - Subpopulations

Note: These fields should reflect full capacity on one night. For additional guidance, please refer to the Detailed Instructions.

Persons in Households with at Least One Adult and One Child

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Substance Use Disorders	HIV/AIDS	Mental Illness	Survivors	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	3					3				
Persons ages 18-24										
Children under age 18	3									
Total Persons	6	0	0	0	0	3	0	0	0	0

Click Save to automatically calculate totals

Persons in Households without Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Substance Use Disorders	HIV/AIDS	Mental Illness	Survivors	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Persons over age 24	7									
Persons ages 18-24										
Total Persons	7	0	0	0	0	0	0	0	0	0

Click Save to automatically calculate totals

Persons in Households with Only Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Substance Use Disorders	HIV/AIDS	Mental Illness	Survivors	Physical Disability	Developmental Disability	Persons Not Represented by a Listed Subpopulation
Accompanied Children under age 18										
Unaccompanied Children under age 18										
Total Persons	0			0	0	0	0	0	0	0

Data on this screen should be based on Maximum Occupancy at a single point in time. It should not be based on the estimated amount of participants that will be served throughout the grant term.

6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 15, 2026? Yes

2. What type of CoC funding is this project applying for in this CoC Program Competition? CoC Bonus

3. Does this project propose to allocate funds according to an indirect cost rate? No

4. Select a grant term: 1 Year



* 5. Select the costs for which funding is requested:

Leased Units	<input type="checkbox"/>
Leased Structures	<input type="checkbox"/>
Rental Assistance	<input checked="" type="checkbox"/>
Supportive Services	<input type="checkbox"/>
Operating	<input checked="" type="checkbox"/>
HMIS	<input type="checkbox"/>
VAWA	<input checked="" type="checkbox"/>
Rural	<input type="checkbox"/>

The VAWA BLI is permanently checked. This allows any project to shift funds up to a 10% shift from another BLI if VAWA emergency transfer costs are needed.

6. If conditionally awarded, is this project requesting an initial grant term greater than 12 months? (13 to 18 months) No

6E. Rental Assistance Budget

The following list summarizes the rental assistance funding request for the total term of the project. To add information to the list, select the  icon. To view or update information already listed, select the  icon.

Total Annual Assistance Request:	\$84,924
Grant Term:	1 Year
Total Request for Grant Term:	\$84,924
Total Units:	10

The number of beds for which funding has been requested in the Rental Assistance budget is 13.

Type of Rental Assistance	FMR Area	Total Units Requested	Total Request
TRA	NY - Chautauqua County, NY (3601399999)	10	\$84,924

Rental Assistance Budget Detail

Instructions:

Type of Rental Assistance: Select the applicable type of rental assistance from the dropdown menu. Options include tenant-based (TRA), sponsor-based (SRA), and project-based assistance (PRA). Each type has unique requirements and applicants should refer to the 24 CFR 578.51 before making a selection.

Metropolitan or non-metropolitan fair market rent area: This is a required field. Select the FY 2023 FMR area in which the project is located. The list is sorted by state abbreviation. The selected FMR area will be used to populate the rents in the chart below.

Size of Units: These options are system generated. Unit size is defined by the number of distinct bedrooms and not by the number of distinct beds.

of units: This is a required field. For each unit size, enter the number of units for which funding is being requested.

FMR: These fields are populated with the FY 2023 FMR amounts based on the FMR area selected by the applicant. The FMRs are available online at <http://www.huduser.org/portal/datasets/fmr.html>.

12 Months: These fields are populated with the value 12 to calculate the annual rent request.

Total Request: This column populates with the total calculated amount from each row based on the number of units multiplied by the corresponding FMR and by 12 months.

Total Units and Annual Assistance Requested: The fields in this row are automatically calculated based on the total number of units and the sum of the total requests per unit size per year.

Grant Term: This field is populated based on the grant term selected on Screen "6A. Funding Request" and will be read only.

Total Request for Grant Term: This field is automatically calculated based on the total annual assistance requested multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

Type of Rental Assistance: TRA

Metropolitan or non-metropolitan fair market rent area: NY - Chautauqua County, NY (3601399999)

Size of Units	# of Units (Applicant)		FMR Area (Applicant)		12 Months			Total Request (Applicant)
SRO		x	\$431	x	12	=		\$0
0 Bedroom		x	\$575	x	12	=		\$0
1 Bedroom	7	x	\$657	x	12	=		\$55,188

2 Bedrooms	3	x	\$826	x	12	=	\$29,736
3 Bedrooms		x	\$1,059	x	12	=	\$0
4 Bedrooms		x	\$1,123	x	12	=	\$0
5 Bedrooms		x	\$1,291	x	12	=	\$0
6 Bedrooms		x	\$1,460	x	12	=	\$0
7 Bedrooms		x	\$1,628	x	12	=	\$0
8 Bedrooms		x	\$1,797	x	12	=	\$0
9 Bedrooms		x	\$1,965	x	12	=	\$0
Total Units and Annual Assistance Requested	10						\$84,924
Grant Term							1 Year
Total Request for Grant Term							\$84,924

Click the 'Save' button to automatically calculate totals.

6G. Operating

Instructions:

Enter the quantity and total budget request for each operating cost. The request entered should be equivalent to the cost of one year of the relevant operations activity.

Eligible Costs: The system populates a list of eligible operating costs for which funds can be requested. The costs listed are the only costs allowed under 24 CFR 578.55.

Quantity AND Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (e.g. .75 FTE hours and benefits for staff, utility types, monthly allowance for supplies) for each operating cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: This is a required field. For each grant year, enter the amount of funds requested for each activity. The amount entered must only be the amount that is DIRECTLY related to operating the housing or supportive services facility.

Total Annual Assistance Requested: This field is automatically calculated based on the sum of the annual assistance requests entered for each activity.

Grant Term: This field is populated based on the grant term selected on Screen "6A. Funding Request" and will be read only.

Total Request for Grant Term: This field is automatically calculated based on the total amount requested for each eligible cost multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Maintenance/Repair		
2. Property Taxes and Insurance		
3. Replacement Reserve		
4. Building Security		
5. Electricity, Gas, and Water	Funds to be used for electric and gas deposits as well as any uncovered electric, gas and water costs that are not paid for by the consumer (per rental stipend worksheet) or other mainstream funding such as HEAP. These funds will be used to avoid utility shut-offs.	\$5,000
6. Furniture	Funds to be used to purchase start-up items such as needed appliances, furniture, bedding/bath.	\$10,000
7. Equipment (lease, buy)		
Total Annual Assistance Requested		\$15,000
Grant Term		1 Year
Total Request for Grant Term		\$15,000

Click the 'Save' button to automatically calculate totals.

VAWA Budget

VAWA Budget

In FY2024, the Violence Against Women Act (VAWA) has clarified the use of CoC Program funds for VAWA eligible cost categories. These VAWA cost categories can be added to a new project application to create a CoC VAWA Budget Line Item (BLI) in e-snaps and eLOCCS. The BLI will be added to grant agreements and utilized the same as other CoC Program BLIs in e-snaps and eLOCCS. Eligible CoC VAWA costs can be identified in one or both of the following CoC VAWA categories. Examples of eligible costs in these cost categories are identified as follows:

- A. VAWA Emergency Transfer Facilitation. Examples of eligible costs include the costs of assessing, coordinating, approving, denying, and implementing a survivor’s emergency transfer(s). Additional details of eligible costs include:
- Moving Costs. Assistance with reasonable moving costs to move survivors for an emergency transfer(s).
 - Travel Costs. Assistance with reasonable travel costs for survivors and their families to travel for an emergency transfer(s). This may include travel costs to locations outside of your CoC’s geography.
 - Security Deposits. Grant funds can be used to pay for security deposits of the safe unit the survivor is transferring to via an emergency transfer(s).
 - Utilities. Grant funds can be used to pay for costs of establishing utility assistance in the safe unit the survivor is transferring to.
 - Housing Fees. Grant funds can be used to pay fees associated with getting survivors into a safe unit via emergency transfer(s), including but not limited to application fees, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe, etc.
 - Case Management. Grant funds can be used to pay staff time necessary to assess, coordinate, and implement emergency transfer(s).
 - Housing Navigation. Grant funds can be used to pay staff time necessary to identify safe units and facilitate moves into housing for survivors through emergency transfer(s).
 - Technology to make an available unit safe. Grant funds can be used to pay for technology that the individual believes is needed to make the unit safe, including but not limited to doorbell cameras, security systems, phone, and internet service when necessary to support security systems for the unit, etc.
- B. VAWA Confidentiality Requirements. Examples of eligible costs for ensuring compliance with VAWA confidentiality requirements include:
- Monitoring and evaluating compliance.
 - Developing and implementing strategies for corrective actions and remedies to ensure compliance.
 - Program evaluation of confidentiality policies, practices, and procedures.
 - Training on compliance with VAWA confidentiality requirements.
 - Reporting to CoC Collaborative Applicant, HUD, and other interested parties on compliance with VAWA confidentiality requirements.
 - Costs for establishing methodology to protect survivor information.
 - Staff time associated with maintaining adherence to VAWA confidentiality requirements.



Enter the estimated amount(s) you are requesting for this project’s Emergency Transfer Facilitation costs and VAWA Confidentiality Requirements costs for one or both of these eligible CoC VAWA cost categories. The CoC VAWA BLI Total amount can be expended for any eligible CoC VAWA cost identified above.

Eligible Costs	Annual Assistance Requested
Estimated budget amount for VAWA Emergency Transfer Facilitation:	\$0
Estimated budget amount for VAWA Confidentiality Requirements:	\$0

CoC VAWA BLI Total:	\$0
Grant Term	1 Year
Total Request for Grant Term	\$0

Click the 'Save' button to automatically calculate totals.

6I. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the  icon. To view or update a Match source already listed, select the  icon.

Summary for Match

Total Amount of Cash Commitments:	\$0
Total Amount of In-Kind Commitments:	\$27,438
Total Amount of All Commitments:	\$27,438

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

Type	Source	Name of Source	Amount of Commitments
In-Kind	Private	UPMC Chautauqua	\$27,438

Sources of Match Detail

- 1. Type of Match commitment: In-Kind
- 2. Source: Private
- 3. Name of Source: UPMC Chautauqua
(Be as specific as possible and include the office or grant program as applicable)
- 4. Amount of Written Commitment: \$27,438

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs (Light gray fields are available for entry of the previous grant agreement, GIW, approved GIW Change Form, or reduced by reallocation)	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Applicant CoC Program Costs Requested
1a. Acquisition (Screen 6B)			\$0
1b. Rehabilitation (Screen 6B)			\$0
1c. New Construction (Screen 6B)			\$0
2a. Leased Units (Screen 6C)	\$0	1 Year	\$0
2b. Leased Structures (Screen 6D)	\$0	1 Year	\$0
3. Rental Assistance (Screen 6E)	\$84,924	1 Year	\$84,924
4. Supportive Services (Screen 6F)	\$0	1 Year	\$0
5. Operating (Screen 6G)	\$15,000	1 Year	\$15,000
6. HMIS (Screen 6H)	\$0	1 Year	\$0
 7. VAWA	\$0	1 Year	\$0
8. Rural (Only for HUD CoC Program approved rural areas)	\$0	1 Year	\$0
9. Sub-total of CoC Program Costs Requested			\$99,924
10. Admin (Up to 10% of Sub-total in #9)			\$9,826
11. HUD funded Sub-total + Admin. Requested			\$109,750
12. Cash Match (From Screen 6I)			\$0
13. In-Kind Match (From Screen 6I)			\$27,438
14. Total Match (From Screen 6I)			\$27,438
15. Total Project Budget for this grant, including Match			\$137,188

Click the 'Save' button to automatically calculate totals.

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No	Subrecipient Nonp...	09/27/2024
2) Other Attachment(s)	No	Housing Leverage ...	09/27/2024
3) Other Attachment(s)	No		

Attachment Details

Document Description: Subrecipient Nonprofit Cod STEL_IRS 1990

Attachment Details

Document Description: Housing Leverage Commitment

Attachment Details

Document Description:

7A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

Attachment Details

Document Description:

7D. Certification

**Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)
U.S. Department of Housing and Urban Development OMB Approval No.
2501-0017
(expires 01/31/2026)**

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Elizabeth Cardona

Date: 09/30/2024

Title: EXECUTIVE DIRECTOR

Applicant Organization: DUNKIRK HOUSING AUTHORITY

PHA Number (For PHA Applicants Only): NY063

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. **WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties.** (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

X

8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Applicant must click the submit button once all forms have a status of Complete.

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	09/16/2024
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/16/2024
1E. SF-424 Compliance	09/16/2024
1F. SF-424 Declaration	09/16/2024
1G. HUD 2880	09/16/2024
1H. HUD 50070	09/16/2024
1I. Cert. Lobbying	09/16/2024
1J. SF-LLL	09/16/2024
1K. SF-424B	09/16/2024
1L. SF-424D	09/16/2024
2A. Subrecipients	09/26/2024
2B. Experience	09/26/2024
3A. Project Detail	09/27/2024
3B. Description	09/30/2024
3C. Expansion	09/30/2024
4A. Services	09/30/2024
4B. Housing Type	09/26/2024
5A. Households	09/27/2024
5B. Subpopulations	No Input Required
6A. Funding Request	09/27/2024
6E. Rental Assistance	09/27/2024
6G. Operating	09/30/2024
VAWA Budget	No Input Required
6I. Match	09/27/2024

6J. Summary Budget	No Input Required
7A. Attachment(s)	09/27/2024
7A. In-Kind MOU Attachment	No Input Required
7D. Certification	09/30/2024

Internal Revenue Service

Department of the Treasury

35 Tillary St., Brooklyn, NY 11201

District
Director

Date: SEP 21 1990

Southern Tier Environments
for Living, Inc.
P.O. Box 574
Helmuth, NY 14079
Attn: R. Jerrold Melville

Person to Contact: .
Clifton G. Belnavis
Contact Telephone Number:
(718) 780-4501
EIN: 22-2360739


Dear Sir or Madam:

Reference is made to your request for verification of the tax exempt status of Southern Tier Environments for Living, Inc..

A determination or ruling letter issued to an organization granting exemption under the Internal Revenue Code of 1954 or under a prior or subsequent Revenue Act remains in effect until exempt status has been terminated, revoked or modified.

Our records indicate that exemption was granted as shown below.

Sincerely yours,



William P. Marshall
District Disclosure Officer

Name of Organization: Southern Tier Environments
for Living, Inc.

Date of Exemption Letter: August 1981

Exemption granted pursuant to 1954 Code section 501(c)(3) or its predecessor Code section.

Foundation Classification (if applicable): Not a private foundation as you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.



CHAUTAUQUA OPPORTUNITIES, INC.

A COMMUNITY ACTION AGENCY



Helping people. Changing lives.

September 24, 2024

Southern Tier Environments for Living, Inc.
715 Central Avenue
Dunkirk, NY 14048

Re: Permanent Supportive Housing Project Commitment

Dear Mr. Thomas Whitney,

This letter confirms the commitment of rental assistance through Section 8 Housing Choice Voucher funds, as administered locally by Chautauqua Opportunities, Inc. in the support of 3 vouchers to be supported as described in the Shelter Plus Care Project application. The project will support clients in the apartment of their choice.

This commitment provides at least 3 units. The project is slated to begin on September 1, 2025 to August 31, 2026. This contract is a 1-year contract.

Sincerely,

Diane Hewitt-Johnson
Chief Executive Officer

Michael G. Yerico Administrative Building

17 West Courtney St, Dunkirk, NY 14048

(716) 366-3333 FAX (716) 366-7366